

Harmoniemusik

Data Protection Policy.

25 May 2018

Harmoniemusik's Data Protection Policy is as follows:

- Harmoniemusik holds data in electronic form in two ways. First, as data on a Word document (names and postal addresses) which is held on a PC and is not networked. Secondly, as data held on an Excel spreadsheet (email addresses) as a Google Document to which Mark Lacey and Janna Hüneke alone have access.
- Harmoniemusik does not sell or gift any stored data in any form to third parties.
- Harmoniemusik uses the stored data to provide email updates on its events and performances as follows:
 - The postal addresses are currently used for at least two notifications each year – one for a London concert and the other for the Cornish concerts
 - The email addresses are currently used between three or four times a year and are used for these concerts and for other updates and information about the group's activities.

If you no longer wish to receive information about Harmoniemusik please email info@harmoniemusik.org.uk and your name will be removed from the list you specify in your email (email, postal or both).

For the purpose of this Policy 'Harmoniemusik' means one or more of Sarah Devonald, Alec Forshaw, Paul Guinery, Janna Hüneke and Mark Lacey acting alone or together in their capacity as members of the chamber music group known as Harmoniemusik.